MINUTES OF THE MEETING OF THE OP3FT BOARD OF DIRECTORS

OF APRIL 24, 2020

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This document is the English translation of the minutes which were originally written in French.

In compliance with Article 11 of the OP3FT Bylaws, these minutes record the decisions made by the Board of Directors during its meeting of April 24, 2020.

These minutes will be published and archived on the Web site of the OP3FT "op3ft.org", along with this translation in English, at the following permanent URLs (Uniform Resource Locators):

- in English: https://www.op3ft.org/en/resources/bdmm/20200424/access.html
- in French: https://www.op3ft.org/fr/resources/bdmm/20200424/access.html

On April 24, 2020, at 3 PM, the OP3FT Board of Directors met at the registered office of the OP3FT upon notice to this effect given by its President.

The following persons were physically present:

- Mr Amaury GRIMBERT, President,
- Mr Alexis TAMAS, Director,
- Mr Alain MARTEL, Director.

The following person was neither present nor represented:

- Mr Khaled KOUBAA, Director.

As at least half of the members were either physically present or represented, the Board of Directors could validly deliberate.

The meeting was opened under the chairmanship of Mr Amaury GRIMBERT, President of the OP3FT Board of Directors.

Mr Alexis TAMAS was designated Secretary of the meeting.

The President reminded the Board of Directors that the meeting agenda covered the following topics:

- Follow-up on the supervision of the various work in progress, in particular
 - work by the promotion team

- work by the legal team
- work by the technical teams
- work by the vigilance team
- In-house IT and hosting,
- Development of OP3FT China,
- Miscellaneous questions.

The President restated that the opening of the Frogans Core Registry (FCR) to Internet users had not yet happened, and that therefore, in compliance with Article 13 of the Bylaws, the Board of Directors was not required to engage the public consultation procedure.

During the follow-up on the supervision of the work in progress, the Board of Directors provides guidance concerning the work of the teams, validating the priorities and the goals to be achieved.

Having deliberated the topics given on the meeting agenda, the present or represented members of the Board of Directors unanimously took the following decisions.

IN-HOUSE IT AND HOSTING

The technical teams presented the on-going work concerning in-house IT as well as the hosting of Web sites and mailing lists.

The Board of Directors took note that the objective of this work is to allow all the OP3FT's teams to dedicate themselves to their core work with maximum efficiency.

The Board of Directors took note of the quality of the work carried out on this project up to now, and asked the technical teams to keep them regularly informed of their progress.

DEVELOPMENT OF OP3FT CHINA

Further to its decision of 27 February 2020 to entrust to Mr Jérôme DELACROIX, Head of local branch development of the OP3FT, the mission of researching solutions to mitigate, as far as possible, the difficulties due to the Covid-19 epidemic for the development of the local branch of the OP3FT in China, OP3FT China, the Board of Directors took note of the measures taken so far:

- supporting the General Manager of OP3FT China, Ms Li YIN, while developing expertise concerning
 dossiers related to OP3FT China, beginning with the search for a new office in Beijing, in particular
 making use of Chinese on-line tools accessible from France and of a network of contacts in Beijing,
- making comprehensive use of videoconference tools to pursue the PIC project (*Projet d'Innovation Collaborative*) carried out with *École Centrale de Pékin*, the Sino-French Engineer School of Beihang University, which in particular has allowed the OP3FT to participate in the 2nd project committee which was held with students and professors of the *Groupe des Ecoles Centrales* Wednesday April 15, 2020,
- carrying out daily monitoring of the evolution of restrictions on international travel, with a view

to preparing the next mission to Beijing as soon as possible and as soon as sufficient health safety conditions are met.

The Board of Directors took note of the relevance of these measures and asked Mr Jérôme DELACROIX to keep them regularly informed as to the evolution of the situation.

There being no topics remaining on the agenda, the meeting ended at 5 PM.

Amaury GRIMBERT
President of the OP3FT Board of Directors

Alexis TAMAS Secretary of the Meeting

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